**CONSENT**

**to personal data processing**

\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г.

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(full name)

|  |
| --- |
| Identity document  |
| Issued by |
| Issue date |
| Authority code  |
| Permanent Residency with postcode  |
| Current Residency with postcode |
|  |
|  |
| Home/mobile phone number:  |

hereinafter referred to as the Subject, agrees to the term of processing of their personal data (listed in paragraph 4 of this Consent) submitted to Tomsk State University (TSU), hereinafter referred to as the Operator:

1. The processing of the personal data of the Subject is carried out in order to ensure the observance of the constitutional rights of citizens, improve the conditions for training, assist in training and employment, ensure personal security and benefits provided by the legislation of the Russian Federation and local acts of TSU, information support and monitoring of educational, scientific, organisational and financial and economic activity of TSU, ensuring compliance with laws and other regulatory legal acts of the Russian Federation.
2. The Entity agrees to the processing of their personal data by the Operator, including collection, systematisation, accumulation, storage, clarification (updating, modification), depersonalization, blocking, destruction of personal data, use of data for decision-making by the Operator, with the exception of making decisions based solely on the automated processing of personal data (a general description of the above methods of data processing is given in the Federal Law of the Russian Federation *On Personal Data*), which can be used both without the use of automation facilities and in the information systems of the Operator’s personal data.
3. This Consent is given for admission period, examination and enrollment in Tomsk State University. In case the Subject is enrolled in TSU, the Consent is given for the entire period of their studies, and after the termination of training – for a period established by the Legislation of the Russian Federation and local acts of TSU.

The Consent to the processing of personal data may be withdrawn by the Subject at any time by submitting a written application to the Operator. Processing of personal data for executing a contract to which the Subject is a party, in accordance with art. 6 of the Federal Law *On Personal Data* can be carried out by the Operator without the consent of the Subject.

1. The list of personal data transferred to the Operator for processing:
* full name;
* date and place of birth
* information about the places of previous training (city, educational institution, terms of training, details of documents on education)
* information about permanent and actual place of residency
* identity document (including information about citizenship)
* information on military registration for people liable for military service
* information necessary to meet special needs
* information about the learning process at the university (including the progress in learning)
* information about research, creative and professional activities for the period of study at the university
* contact information

The Subject may agree to the processing of other personal data whose processing, according to the Law, does not require a written consent, by voluntary transfer of such data to the Operator.

This information is confidential, i.e. people who have access to such data are required to keep them confidential and not disclose or transfer to other people without the consent of the Subject, except cases specified by the Law. The Subject’s personal data contained in public sources are not classified as confidential.

1. The Subject agrees to:

5.1. Including their personal data into public sources of personal data and announcing the Subject’s results of entrance exams on the official website of the Operator in accordance with the Admission Rules.

5.2. Including their personal data into public sources of personal data (phone books, official website, etc.) to ensure the information activity of the Operator:

* full name, place of study, and mode of study
* progress in educational, research, and other professional and/or creactive activity.

5.3. Receiving information from third parties and from public sources (through information retrieval and requests) about the results of research, creative and professional activities of the Subject required to ensure the information activity of the Operator.

* 1. 6. The Operator can transfer the processed personal data of the Subject:
* to state bodies and authorised organisations at official request in cases established by the legislation of the Russian Federation and (or) the state of citizinship or international treaties with the participation of the Russian Federation;
* state bodies and third parties to encourage and ensure the subsequent employment of the Subject;

The Operator has the right to carry out a cross-border transfer of the personal data of the Subject only in cases stipulated by the legislation of the Russian Federation or international treaties with the participation of the Russian Federation, and also to assist the Subject in training, research, and employment.

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 (Signature) (Full name)